

**TERMS OF REGISTRATION, TUITION
PAYMENT & STUDIO POLICIES**

The Academy of Ballet and Dance Arts and Age-Less Body Pilates Studio is committed to providing a safe and supportive learning environment. **Please carefully review the following terms and policies, and retain this information for future reference:**

- **Full payment is due by the first class of each session/term. Registration is for the entire session/term.** Partial payments of 1/2 or 1/3 non-discounted tuition can be arranged through the Director. End of year performance requires some costume and performance costs.
- A late fee of \$15 will be charged for any payment not received by the 10th of the month. If any account is 20 days past due, the student may not continue class until payment is made. WE DO NOT SEND BILLING STATEMENTS.
- **Registration forms must include payment.** Classes are filled on a first come first served basis.
- A \$20 annual non-refundable registration fee is required for dance classes. A \$5 fee will be applied for additional non-standard administrative services.
- **ALL STUDENTS:** Take a 5% discount off dance classes when registered for 2 or more classes /week.
- **FAMILY DISCOUNT:** Take an additional 5% discount if family is registered for 5+ dance classes per week when full payment is made by the time of registration.
- **NO REFUNDS, NO TRANSFERS, NO EXCEPTIONS.** There will be a \$35 charge for NSF checks.
- **Schedule is subject to change.** A prorated refund will be given if a class is cancelled for the term.
- Call or register at least one day prior to attending.

Attendance: Regular attendance and timely arrival are expected. Late comers may be asked to watch class to avoid injury.

Missed Dance & Pilates Mat Classes: Missed classes are expected to be made up within the session/term at or below class level, no later. Contact the instructor for the appropriate make-up class. There are no refunds for missed classes. Class cancellations due to inclement weather follow Lake Oswego school closures.

Performances: Students in Pre-Ballet B and onward must take a minimum of two classes per week. Students in pre-pointe and pointe class must take a minimum of 3 times per week. Additional rehearsal time may be required. Any student unprepared for any performance due to repeated absences may not be allowed to perform - no refunds given. Schedule is subject to change.

Insurance: Personal accident insurance is the responsibility of the student.

Private Lessons: Private lessons must be arranged and pre-paid through the Director. Schedules and fees are also arranged through the Director.

Conduct: All staff, students and parents are expected to conduct themselves in a manner which promotes mutual respect and a positive learning environment. Every student in the school is expected to conform to its rules and regulations. Disruptive, derogatory, demeaning or abusive behavior is not tolerated and can result in expulsion from ABDA. In the event a child is disruptive, time out may be used. If disruptive behavior continues, the parent will be called to help find a solution.

Food: NO food, drink or gum in the dance studios or lobby. Food may be eaten in the lobby on the main floor.

DANCE DRESS CODE: Regulation dancewear is available onsite at our Dance Boutique. Dress code attire is mandatory. Please email info@abdalakeowego.com or call 503-381-3281 for dress code details per class.

- Girls: Hair must be neatly pulled back from face, pinned up and secured in a bun or braids for dance classes.
- **No jewelry** except for very small stud earrings with safety backs (for safety reasons).
- No jewels, beads or sequin on dancewear, skirts and hair accessories.
- Character skirts and character shoes may be required from Ballet I onward. Inquire for ordering information.
- Before wearing new shoes, have them checked by your instructor. **NO MARKING SOLED SHOES.**
- Adults: Solid color leotard, leggings or ballet tights, pink ballet shoes for women.

Waiver: As a participant at the Academy of Ballet & Dance Arts (ABDA) classes, Age-Less Body Pilates Studio, and/or any Goldthwaite Studios LLC related-activities (including rehearsals and performances), I am aware of the nature of the activities, and accept that there are inherent risks in any such activities and that physical contact is often required for instruction.

I therefore release the owner and instructors of ABDA and Age-Less Body Pilates Studio and Goldthwaite Studios LLC from all responsibility and liability for any and all personal injuries or other claims, and/or monetary compensation.

Participants, visitors and/or parents/guardians of any minor, authorize the owner, instructors and employees of ABDA and Age-Less Body Pilates Studio and Goldthwaite Studios LLC to seek medical treatment in the event of an accident or emergency. Photos taken during programs, classes or at the ABDA may be used for promotional purposes and other dance/artistic-related purposes.

Registration for group classes is for the entire term. Payment of fees and participation in these classes and programs shall constitute acceptance of this liability waiver, terms of registration, medical and photography release.



*Academy of Ballet & Dance Arts
and
Age-Less Body Pilates Studio*

to inspire learning, artistry & spirit

Registration Form ~ Please complete 1 form per student.

DATE _____ TERM _____

NAME _____

ADDRESS _____

CITY _____ ZIP _____

CONTACT PH _____

EMAIL _____

BIRTHDATE _____

PARENTS _____

REFERRED BY _____

CLASS	DAY/TIME	COST
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

TOTAL CLASS TUITION \$ _____

Less Discount (If Applicable-
See registration info.) \$ _____

ADJUSTED TOTAL \$ _____

Add Annual Registration Fee **\$ 20.00**
(Per Student Sept.-Aug. Ballet Only)

TOTAL AMOUNT DUE \$ _____

*Cash or Check Only Please

**PLEASE READ THE ENTIRE ABDA/ABPS
STUDIO POLICIES & SIGN BELOW TO ACCEPT:**

Signature ~ Parent or Guardian if Participant is a Minor Date _____

**Academy of Ballet & Dance Arts and
Age-Less Body Pilates Studio
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